



East Palestine Sportsman's Club

Hall Rental Agreement

Name: _____ Address: _____

Cell Phone #: _____ Email: _____

Type of Event: _____ Event Date: _____ Number of Guests: _____
(Max of 70)

INITIAL

- _____ The renter is responsible for any or all damages and injuries related to your rental.
- _____ All buildings are "non-smoking" facilities. Smoking is prohibited inside any building.
- _____ No Alcoholic Beverages.
- _____ Club property other than hall and/or pavilion is off limits (lakes, ranges, archery course, etc.).
- _____ Decorations must not be attached to the buildings by using nails, staples, or tacks.
- _____ Park only in designated parking areas. No vehicles of any kind are allowed off roads or parking areas.
- _____ Failure to complete the "Before You Leave To Do List" will forfeit your WHOLE DEPOSIT.

Terms and Conditions:

1. Club rental is \$125.00 for 6 Hours with a \$75.00 Security deposit, payable in cash, money order or bank check only. Rental fee and Security Deposit must be paid in full prior to receiving keys. For Club Members in good standing, the hall rental fee is waived. Members are still required to pay the \$75.00 Security deposit and comply with all provisions of this rental agreement.
2. The person signing the rental agreement must be at least 21 years of age. The Club member renting the Club must be present during the event. The rental is for the club hall and/or pavilion only, with no event extending beyond 12:00 midnight. The Club will provide the use of one refrigerator/freezer and stove. A Club key will be provided the day of the event and must be returned the day after the event.
3. Maximum capacity of the hall is 70 persons. No pets are allowed on club property. Only tape may be used to hang decorations, and nothing may be hung from animal mounts. Fires are to be kept in the designated area only and fully extinguished prior to leaving club grounds. It is the renter's responsibility to make sure all trash and debris inside and outside of the building, including the parking lot, has been discarded. A dumpster is provided for disposal of all food and trash. It is located in the lower parking lot. Everything brought into the building or onto the grounds by user (food, beverages, decorations and trash) must be removed at the conclusion of the event. Renters are responsible for any damages incurred during rental. Cancellations will be accepted 30 days prior to the rental date without loss of Security deposit.
4. Renters expressly assume all risks of, or related to, his or her use of East Palestine Sportsmen's Club premises and expressly releases East Palestine Sportsmen's Club and its agents from all liability for injury to his or her person or property, arising from the use/rental of the reception hall, pavilion and/or East Palestine Sportsmen's Club property.

(Renter's Signature and Date)

(Club Member's Signature and Date)



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TO DO LIST BEFORE YOU LEAVE

1. Gather all trash in the building, bathrooms, and the parking lot and deposit in the dumpster.
2. All items belonging to renter must be removed from club grounds by 12:00 midnight including items in refrigerator.
3. Wipe all counters, tables and chairs then put tables and chairs back in the configuration they were found
4. All tape used to hang decorations must be removed.
5. The floors must be swept, and rugs vacuumed. If any spills have occurred, the floor must be mopped.
6. Both thermostats are to be turned down to 55 degrees in winter and turned OFF in summer
7. All doors and windows are to be locked and lights will be turned off.

Was the security deposit refunded (Yes / No) If no, explain below:

(Renter's Signature and Date)

(Inspecting Member's Signature and Date)